


## ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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9

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER -03/28/2003 4.09.03		2. CONTRACT NO. (If any) N/A		6. SHIP TO:			
3. ORDER NO. 3X-0212-YASA		4. REQUISITION/REFERENCE NO. 3-LPV050 QT-CO-03-000285		a. NAME OF CONSIGNEE USEPA R8 EPR, SF REMED RESP PROG		U.S. EPA Project Officer: VICTOR L KETELLAPPER	
5. ISSUING OFFICE (Address correspondence to) U.S. EPA Mail Drop: 8EPR-SR USEPA R8 EPR, SF REMED RESP PROG 999 18TH ST STE DENVER, CO 80202 -2466				b. STREET ADDRESS 999 18TH ST STE		(303) 312-6578 Mail Drop: 8EPR-SR	
7. TO:				c. CITY DENVER		d. STATE CO	e. ZIP CODE 80202 - 2466
a. NAME OF CONTRACTOR SUMMIT TECHNICAL RESOURCES, INC. 303 766-6678				f. SHIP VIA:			
b. COMPANY NAME ATTN: DANIEL REEDER				8. TYPE OF ORDER			
c. STREET ADDRESS P.O. BOX 4490				<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please Furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.		<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on in this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY BOULDER		e. STATE CO	f. ZIP CODE 80306	10. REQUISITIONING OFFICE USEPA R8 EPR, SF REMED RESP PROG		Buyer: MARSHALL PULLMAN (303) 312-6499	
9. ACCOUNTING AND APPROPRIATION DATA LPV050 3 T 8ALOP 50102D 2505 \$50000.00 089RC001 TIN: 84-15-1315 Corp Status: CORPORATE							
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMAN-OWNED							
12. F.O.B. POINT a. INSPECTION DESTINATION		13. PLACE OF b. ACCEPTANCE City DENVER State CO		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE Date 4.09.03 10/30/03 -04/04/2003 - 08/30/2003	
16. DISCOUNT TERMS NET30		17. SCHEDULE (See reverse for Rejections)					
ITEM NO. (a)	SUPPLIES/SERVICES (b)			QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	The purpose of this Procurement Order is for Contractor to Provide Community Relations Support for Vasquez Boulevard/Interstate 70 Superfund Site Unit 1 (OU-1) in accordance the attached Statement of Work and in accordance with Contractors attached Revised Proposal.			1	JOB	\$ 50,000.00	\$ 50,000.00
				<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>SDMS Document ID</b>    <b>2023388</b> </div>			
18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOT (Cont. Pages)	
21. MAIL INVOICE TO:							
a. Name USEPA REGION 8 T&MS FIN MGMT PROG		U.S. EPA Mail Drop 8TMS-F					
b. Street Address (or P.O. Box)		999 18TH ST STE 300					
c. City DENVER		d. STATE CO		e. ZIP CODE 80202 2466		17(i) GRAND TOTAL	
22. UNITED STATES OF AMERICA BY (Signature) Mark E. Caban				23. NAME (Typed) MARK E CABAN (303) 312-6737 TITLE: CONTRACTING/ORDERING OFFICER			

**ORDER FOR SUPPLIES AND SERVICES  
SCHEDULE - CONTINUATION**

**PAGE NO.**  
2

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

**DATE OF ORDER** 4/09/03  
04/26/2003

**CONTRACT NO.**  
N/A

**ORDER NO.**  
3X-0212-YASA

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
1 (continued)	<p>Invoices for the work done for the Superfund Remedial Program Shall be submitted on a monthly/quarterly basis in arrears to EPA's Region 8 Finance Department, reviewed by the designated Finance Officer and the Project Assignment Manager, Victor Ketellapper (303) 312-6578.</p> <p>The total expenses Shall not exceed \$50,000.00 UNLESS ORDER IS MODIFIED BY CONTRACTING OFFICER. The Period of Performance SHALL NOT EXCEED Sept. 30, 2003 UNLESS ORDER IS MODIFIED BY CONTRACTING OFFICER PRIOR TO THE September 30, 2003.</p> <p>Contractor Shall communicate with Project Manager, Victor Ketellapper on an as needed basis to ensure that Project is going in accordance with the attached Statement of Work.</p> <p>The Contractor Shall notify EPA once 85% of funds are expended.</p>					

**Clause(s):**

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 00)  
COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 2000)**

(a) Definition. Information Resources Management (IRM) is defined as any planning, budgeting, organizing, directing, training, promoting, controlling, and managing activities associated with the burden, collection, creation, use and dissemination of information. IRM includes both information itself, and the management of information and related resources such as personnel, equipment, funds, and technology. Examples of these services include but are not limited to the following:

- (1) The acquisition, creation, or modification of a computer program or automated data base for delivery to EPA or use by EPA or contractors operating EPA programs.
- (2) The analysis of requirements for, study of the feasibility of, evaluation of alternatives for, or design and development of a computer program or automated data base for use by EPA or contractors operating EPA programs.
- (3) Services that provide EPA personnel access to or use of computer or word processing equipment, software, or related services.
- (4) Services that provide EPA personnel access to or use of: Data communications; electronic messaging services or capabilities; electronic bulletin boards, or other forms of electronic information dissemination; electronic record-keeping; or any other automated information services.

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (II) (OCT 00)**

(b) General. The Contractor shall perform any IRM related work under this contract in accordance with the IRM policies, standards and procedures set forth in this clause and noted below. Upon receipt of a work request (i.e. delivery order or work assignment), the Contractor shall check this listing of directives (see paragraph (d) for electronic access). The applicable directives for performance of the work request are those in effect on the date of issuance of the work request.

- (1) IRM Policies, Standards and Procedures. The 2100 Series (2100-2199) of the Agency's Directive System contains the majority of the Agency's IRM policies, standards and procedures.
- (2) Groundwater Program IRM Requirement. A contractor performing any work related to collecting Groundwater data; or developing or enhancing data bases containing Groundwater quality data shall comply with EPA Order 7500.1A - Minimum Set of Data Elements for Groundwater.

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (III) (OCT 00)**

(3) EPA Computing and Telecommunications Services. The Enterprise Technology Services Division (ETSD) Operational Directives Manual contains procedural information about the operation of the Agency's computing and telecommunications services. Contractors performing work for the Agency's National Computer Center or those who are developing systems which will be operating on the Agency's national platforms must comply with procedures established in the Manual. This document may be found at: <http://www.epa.gov/docs/etsdop/>.

(c) Printed Documents. Documents listed in (b)(1) and (b)(2) may be obtained from:

U.S. Environmental Protection Agency  
Office of Administration  
Facilities Management and Services Division  
Distribution Section  
Mail Code: 3204  
Ariel Rios Building  
1200 Pennsylvania Avenue, N.W.  
Washington, D.C. 20460  
Phone: (202) 260-5797

(d) Electronic Access. A complete listing, including full text, of documents included in the 2100 Series of the Agency's Directive System is maintained on the EPA Public Access Server on the Internet at <http://epa.gov/docs/irmpoli8/>.

\*\*\*\*end of clause\*\*\*\*

**EPAAR 1552.233-70 NOTICE OF FILING REQUIREMENTS FOR AGENCY PROTESTS (JUL 89)**

Agency protests must be filed with the Contracting Officer in accordance with the requirements of FAR 33.103(d) and (e). Within 10 calendar days after receipt of an adverse Contracting Officer decision, the protester may submit a written request for an independent review by the Head of the Contracting Activity. This independent review is available only as an appeal of a Contracting Officer decision on a protest. Accordingly, as provided in 4 CFR 21.2(a)(3), any protest to the GAO must be filed within 10 days of knowledge of the initial adverse Agency action.

FAR 52.204-3 Taxpayer Identification (JUN 97)

FAR 52.219-70 Section 8(a) Direct Award (JUN 98)  
Section 8(a) Direct Award (JUN 1998)

(a) This contract is issued as a direct award between the contracting activity and the 8(a) contractor pursuant to the Memorandum of Understanding between the Small Business Administration (SBA) and the [Insert Agency Name]. SBA does retain responsibility for 8(a) certification, 8(a) eligibility determinations and related issues, and providing counseling and assistance to the 8(a) contractor under the a(a) program. The cognizant SBA district office is:

*[To be Completed by Contracting Officer at time of award]*

(b) The contracting activity is responsible for administering the contract and taking any action on behalf of the Government under the terms and conditions of the contract. However, the contracting activity shall give advance notice to the SBA before it issues a final notice terminating performance, either in whole or in part, under the contract. The contracting activity shall also coordinate with SBA prior to processing any novation agreement. The contracting activity may assign contract administration functions to a contract administration office.

(c) The contractor agrees:

(1) to notify the Contracting Officer, simultaneous with its notification to SBA (as required by SBAs 8(a) regulations), when the owner or owners upon whom 8(a) eligibility is based plan to relinquish ownership or control of the concern. Consistent with 15 U.S.C. 637(a) (21), transfer of ownership or control shall result in termination of the contract for convenience, unless SBA waives the requirement for termination prior to the actual relinquishing of ownership and control.

(2) It will adhere to the requirements of 52.219-14, Limitations on Subcontracting.

(End of clause)

FAR 52.222-26 Equal Opportunity (APR 84)

FAR 52.222-3 Convict Labor (AUG 96)

FAR 52.222-35 Affirmative Action for Special Disabled and Vietnam Era Veterans (APR 84)

FAR 52.222-36 Affirmative Action for Handicapped Workers (APR 84)

FAR 52.222-37 Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era (JAN 88)

FAR 52.232-1 Payments (APR 84)

FAR 52.232-26 Prompt Payments (MAR 94)

FAR 52.232-33 Mandatory Information for Electronic Funds Transfer Payment (AUG 96)

FAR 52.233-1 Disputes (OCT 95)

FAR 52.249-1 Termination for Convenience of the Government (Fixed Price) (Short Form) (APR 84)

**FAR a 52.232-34 Payment by Electronic Funds Transfer--Other than Central Contractor Registration (I) (MAY 99)**  
**PAYMENT BY ELECTRIC FUNDS TRANSFER--OTHER THAN CENTRAL CONTRACTOR REGISTRATION (MAY 1999)**

**(a) Method of payment.**

(1) All payments by the Government under this contract shall be made by electronic funds transfer (EFT) except as provided in paragraph (a)(2) of this clause. As used in this clause, the term "EFT" refers to the funds transfer and may also include the payment information transfer.

(2) In the event the Government is unable to release one or more payments by EFT, the Contractor agrees to either--

(i) Accept payment by check or some other mutually agreeable method of payment; or

(ii) Request the Government to extend payment due dates until such time as the Government makes payment by EFT (but see paragraph (d) of this clause).

**(b) Mandatory submission of Contractors EFT information.**

(1) The Contractor is required to provide the Government with the information required to make payment by EFT (see paragraph (j) of this clause). The Contractor shall provide this information directly to the office designated in this contract to receive that information (hereafter, "designated office") by no later than 15 days prior to submission of the first request for payment. If not otherwise specified in this contract, the payment office is the designated office for receipt of the Contractors EFT information. If more than one designated office is named for the contract, the Contractor shall provide a separate notice to each office. In the event that the EFT information changes, the Contractor shall be responsible for providing the updated information to the designated office(s).

**FAR b 52.232-34 Payment by Electronic Funds Transfer--Other than Central Contractor Registration (II) (MAY 99)**  
**PAYMENT BY ELECTRIC FUNDS TRANSFER (Continued)**

(2) If the Contractor provides EFT information applicable to multiple contracts, the Contractor shall specifically state the applicability of this EFT information in terms acceptable to the designated office. However, EFT information supplied to a designated office shall be applicable only to contracts that identify that designated office as the office to receive EFT information for that contract.

(c) Mechanisms for EFT payment. The Government may make payment by EFT through either the Automated Clearing House (ACH) network, subject to the rules of the National Automated Clearing House Association, or the Fedwire Transfer System. The rules governing Federal payments through the ACH are contained in 31 CFR part 210.

**(d) Suspension of payment.**

(1) The Government is not required to make any payment under this contract until after receipt, by the designated office, of the correct EFT payment information from the Contractor. Until receipt of the correct EFT information, any invoice or contract financing request shall be deemed not to be a proper invoice for the purpose of prompt payment under this contract. The prompt payment terms of the contract regarding notice of an improper invoice and delays in accrual of interest penalties apply.

**FAR c 52.232-34 Payment by Electronic Funds Transfer—Other than Central Contractor Registration (III) (MAY 99)**  
**PAYMENT BY ELECTRIC FUNDS TRANSFER (Continued)**

(2) If the EFT information changes after submission of correct EFT information, the Government shall begin using the changed EFT information no later than 30 days after its receipt by the designated office to the extent payment is made by EFT. However, the Contractor may request that no further payments be made until the updated EFT information is implemented by the payment office. If such suspension would result in a late payment under the prompt payment terms of this contract, the Contractors request for suspension shall extend the due date for payment by the number of days of the suspension.

(e) Liability for uncompleted or erroneous transfers.

(1) If an uncompleted or erroneous transfer occurs because the Government used the Contractors EFT information incorrectly, the Government remains responsible for—

(i) Making a correct payment;

(ii) Paying any prompt payment penalty due; and

(iii) Recovering any erroneously directed funds.

(2) If an uncompleted or erroneous transfer occurs because the Contractors EFT information was incorrect, or was revised within 30 days of Government release of the EFT payment transaction instruction to the Federal Reserve System, and—

(i) If the funds are no longer under the control of the payment office, the Government is deemed to have made payment and the Contractor is responsible for recovery of any erroneously directed funds; or

(ii) If the funds remain under the control of the payment office, the Government shall not make payment and the provisions of paragraph (d) shall apply.

**FAR d 52.232-34 Payment by Electronic Funds Transfer—Other than Central Contractor Registration (III) (MAY 99)**  
**PAYMENT BY ELECTRIC FUNDS TRANSFER (Continued)**

(f) EFT and prompt payment. A payment shall be deemed to have been made in a timely manner in accordance with the prompt payment terms of this contract if, in the EFT payment transaction instruction released to the Federal Reserve System, the date specified for settlement of the payment is on or before the prompt payment due date, provided the specified payment date is a valid date under the rules of the Federal Reserve System.

(g) EFT and assignment of claims. If the Contractor assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Contractor shall require as a condition of any such assignment, that the assignee shall provide the EFT information required by paragraph (j) of this clause to the designated office, and shall be paid by EFT in accordance with the terms of this clause. In all respects, the requirements of this clause shall apply to the assignee as if it were the Contractor. EFT information that shows the ultimate recipient of the transfer to be other than the Contractor, in the absence of a proper assignment of claims acceptable to the Government, is incorrect EFT information within the meaning of paragraph (d) of this clause.

(h) Liability for change of EFT information by financial agent. The Government is not liable for errors resulting from changes to EFT information provided by the Contractors financial agent.

**FAR e      52.232-34      Payment by Electronic Funds Transfer—Other than Central Contractor Registration (V)    (MAY 99)**  
**PAYMENT BY ELECTRIC FUNDS TRANSFER (Continued)**

(i) Payment information. The payment or disbursing office shall forward to the Contractor available payment information that is suitable for transmission as of the date of release of the EFT instruction to the Federal Reserve System. The Government may request the Contractor to designate a desired format and method(s) for delivery of payment information from a list of formats and methods the payment office is capable of executing. However, the Government does not guarantee that any particular format or method of delivery is available at any particular payment office and retains the latitude to use the format and delivery method most convenient to the Government. If the Government makes payment by check in accordance with paragraph (a) of this clause, the Government shall mail the payment information to the remittance address in the contract.

(j) EFT information. The Contractor shall provide the following information to the designated office. The Contractor may supply this data for this or multiple contracts (see paragraph (b) of this clause). The Contractor shall designate a single financial agent per contract capable of receiving and processing the EFT information using the EFT methods described in paragraph (c) of this clause.

- (1) The contract number (or other procurement identification number).
- (2) The Contractors name and remittance address, as stated in the contract(s).
- (3) The signature (manual or electronic, as appropriate), title, and telephone number of the Contractor official authorized to provide this information.
- (4) The name, address, and 9-digit Routing Transit Number of the Contractors financial agent.
- (5) The Contractors account number and the type of account (checking, saving, or lockbox).

**FAR f      52.232-34      Payment by Electronic Funds Transfer—Other than Central Contractor Registration (VI)    (MAY 99)**  
**PAYMENT BY ELECTRIC FUNDS TRANSFER (Continued)**

(6) If applicable, the Fedwire Transfer System telegraphic abbreviation of the Contractors financial agent.

(7) If applicable, the Contractor shall also provide the name, address, telegraphic abbreviation, and 9-digit Routing Transit Number of the correspondent financial institution receiving the wire transfer payment if the Contractors financial agent is not directly on-line to the Fedwire Transfer System; and, therefore, not the receiver of the wire transfer payment.

## Additional Terms and Conditions

### Year 2000 Compliance

Any product offered or electronic and authorization system delivered under this contract is warranted to be Year 2000 compliant. Year 2000 Compliant means accurately processing date/time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations, when used in accordance with the product documentation provided by the contractor, provided that all products used in combination with the contractor's product properly exchange date data with it.

### TAXPAYER IDENTIFICATION (FAR 52.204-3)(10/30/98)

#### (a) Definitions.

\*Common parent,\* as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

\*Taxpayer Identification Number (TIN),\* as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

#### (d) Taxpayer Identification Number (TIN).

☐ TIN: \_\_\_\_\_

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

#### (e) Type of organization.

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other \_\_\_\_\_

#### (f) Common parent.

☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

☐ Name and TIN of common parent:

Name \_\_\_\_\_

TIN \_\_\_\_\_



### SUPPLEMENTAL INVOICING INFORMATION

If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement, (signed and dated) is on (or attached to) the order: "Payment is requested in the amount of \$ \_\_\_\_\_. No other invoice will be submitted." However, if the Contractor wishes to submit an invoice, the following information must be provided: contract number (if any), order number, item number(s), description of supplies or services, sizes, quantities, unit prices, and extended totals. Prepaid shipping costs will be indicated as a separate item on the invoice. Where shipping costs exceed \$10 (except for parcel post), the billing must be supported by a bill of lading or receipt. When several orders are invoiced to an ordering activity during the same billing period, consolidated periodic billings are encouraged.

## RECEIVING REPORT

Quantity in the "Quantity Accepted" column on the face of this order has been: ☐ inspected, ☐ accepted, ☐ received by me and conforms to contract. Items listed below have been rejected for the reasons indicated.






Quantity in the "Quantity Accepted" column on the face of this order has been: ☐ inspected, ☐ accepted, ☐ received by me and conforms to contract. Items listed below have been rejected for the reasons indicated.

SHIPMENT NUMBER	PARTIAL		DATE RECEIVED	SIGNATURE OF AUTHORIZED U.S. GOV'T. REP.	DATE
	FINAL				
TOTAL CONTAINERS		GROSS WEIGHT	RECEIVED AT	TITLE	

### REPORT OF REJECTIONS

[illegible]

APPROVED AND SIGNED 3/27/03

US Environmental Protection Agency Washington, DC 20460  <b>Procurement Request/Order</b>		1. Name of Originator Victor Ketellapper		2. Date of Requisition 03/24/2003	
PR ID # PROVKE-5KXJNC		3. Mail Code 8EPR-SR		4. Telephone Number 303-312-6578	
PO ID #		5. Date Item Required 04/07/2003			
6. Signature of Originator  Victor Ketellapper		7. Recommended Procurement Method <input type="checkbox"/> Competitive <input checked="" type="checkbox"/> Other than full and open competition <input type="checkbox"/> Sole source small purchase			
8. Deliver To (Project Manager) Victor Ketellapper  Custodial Area:		9. Address 999 18th Street Suite 300 Denver, CO 80202		10. Mail Code 8EPR-SR	
11. Telephone Number 303-312-6578		12. Suggested Source (Name, Address, Zip Code, Phone/Contact) Summit Technical Resources, Inc. ATTN: Michael Anderson P.O. Box 4490 Boulder, CO 80306-4490 Phone: 303-871-0703    FAX: 888-811-0527    (888)			
13. Amount of money committed is: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> Original <input type="checkbox"/> Cancellation		14. For Small Purchases Only: Contracting Office is authorized to exceed the amount shown in Block 28 by 10% or \$100, Whichever is less. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
15. Approvals					
a. Branch/Office  Dale Vodehnal EPR Director_SR_R08		Date 03/25/2003		d. Property Management Office Designee   	
b. Division/Office		Date		e. Other (Specify)  Roger Hoogerheide EPR SFAnalyst_PS_R08	
c. Funds listed in Block 28 and Block 14 (if any) are available and reserved. (Signature of Certifying Official)  Mandi Rodriguez EPR Funding_R08		Date 03/26/2003		f. Other (Specify)   	
16. Date of Order		17. Order Number		18. Contract Number (if any)	
19. Discount Terms		20. FOB Point		21. Delivery to FOB Point by On or before (Date)	
22. Person Taking Order/Quote and Phone No.		23. Contractor (Name, Address, Zip Code)		24. Type of Order <input checked="" type="checkbox"/> Purchase Reference your quote Please furnish the above on the terms specified on both sides of this order and on the attached sheets, if any, including delivery as indicated. Delivery provisions on the reverse are deleted. The delivery order is subject to the terms and conditions of the contract. <input type="checkbox"/> Oral <input type="checkbox"/> Written <input type="checkbox"/> Confirming	

25. Schedule							
Item Number (a)	Supplies or Services (b)	Quantity Ordered (c)	Unit (d)	Estimated Unit Price (e)	Unit Price (f)	Amount (g)	Quantity Accepted (h)
1	Community Relations Support, Vasquex Boulevard/ I70 Site OU-1	1	each	50000		\$50,000.00	
					Total \$	\$50,000.00	

26. Financial Data										
Line	Document Control Number (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Results Code (Max 9)	Object Class (Max 4)	Amount (Dollars & Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)	SFO (Max 2)
1	LPV050	03	T	8AL0P	50102D	2505	\$50,000.00	089RC001		8
2										
3										
4										

27. United States of America By (Signature)	28. Typed Name and Title of Contracting Officer	Phone

Comments
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Requester Comments:

Approver Comments:

SIGNED BY: CN=Roger Hoogerheide/OU=R8/O=USEPA/C=US  
FROM: EPR SFAAnalyst\_PS\_R08  
DATE SIGNED: 03/24/2003  
SIGNED AS: e. Other  
ACTION: Approved  
SENT TO: EPR Director\_SR\_R08  
COMMENTS:

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SIGNED BY: CN=Dele Vodehna/OU=EPR/OU=R8/O=USEPA/C=US  
FROM: EPR Director\_SR\_R08  
DATE SIGNED: 03/25/2003  
SIGNED AS: a. Branch/Unit/Office  
ACTION: Approved  
SENT TO: EPR Funding\_R08  
COMMENTS:

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**Funding Comments:**

SIGNED BY: CN=Mandi Rodriguez/OU=EPR/OU=R8/O=USEPA/C=US  
FROM: EPR Funding\_R08  
DATE SIGNED: 03/26/2003  
SIGNED AS: c. Funds listed in Block 26 and Block 14 (if any) are available and reserved.  
ACTION: Approved  
SENT TO: Procurement\_R08  
COMMENTS:

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**Service Center Manager Comments:**

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Attachments

Requester Attachments: SOW community relations.

Approver Attachments: LPV 089RC001 03 C001 T. 8ALOP 50102D 2505

Funding Attachments: ACTION: R SCREEN: REQL USERID: MIMI

03/25/03 03:49:59 PM

\*\*\* REQUISITION ACCOUNTING LINE INQUIRY TABLE \*\*\*

KEY IS TRANS CODE, REQ NO, LINE NO

TRANS CODE: RQ REQ NO: 038ALPV050

01- LINE NO:	001	BFY:	2003	APPR:	T	RPIO:	08
	BUDGET ORG:		8ALOP	PE:	50102D	LINE AMT:	
50,000.00		COST ORG:	C001	SITE/PROJ:	089RC001	CLOSED AMT:	
0.00		BOC:	2505	RPTG CATG:		OBLG AMT:	
0.00	LAST CHG STATUS:			DESCRIPTION: VASQUEZ BLVD VKETELLAPER			
02- LINE NO:		BFY:		APPR:		RPIO:	
	BUDGET ORG:			PE:		LINE AMT:	
	COST ORG:			SITE/PROJ:		CLOSED AMT:	
	BOC:			RPTG CATG:		OBLG AMT:	
	LAST CHG STATUS:			DESCRIPTION:			
03- LINE NO:		BFY:		APPR:		RPIO:	
	BUDGET ORG:			PE:		LINE AMT:	
	COST ORG:			SITE/PROJ:		CLOSED AMT:	
	BOC:			RPTG CATG:		OBLG AMT:	
	LAST CHG STATUS:			DESCRIPTION:			

02-\*L009 HEADER CHANGE



"Anderson, Michael"  
<Michael.Anderson@rfets.gov>

03/24/03 05:18 PM

To: Mark Caban/TMS/R8/USEPA/US@EPA, Victor  
Ketellapper/EPR/R8/USEPA/US@EPA, Marshall  
Pullman/TMS/R8/USEPA/US@EPA  
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<Mark.Ruthven@rfets.gov>, "Reeder, Daniel"  
<Daniel.Reeder@rfets.gov>

Subject: Revised VB/I70 Proposal

Gentlemen: Attached is the revised proposal per our discussions. The cost has been revised to reflect 2 meetings (not 3), and to correct the error in the "discount" on the equipment for the meetings. The cost already reflected only one advertisement, so this did not change. I also reformatted the cost to align with our technical proposal (4 tasks not 3) which I somehow missed when we first submitted the proposal. The changes have reduced our estimated cost by approx. \$13,000. The only change in the technical proposal is changing Task 3 from three meetings to two, and changing the proposal date. Please call should you have any questions. We are all quite excited to provide this service for EPA. Thank you again for this opportunity. Mike.

<<EPA VB-I70 Quote rev 1.doc>> <<EPA VB-I70 Cost rev 1.xls>>

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